



**District or Charter School Name**

North Gibson School Corporation

**Section One:** Delivery of Learning

**1. Describe how you will deliver continuous learning opportunities for all students, including special student populations.**

North Gibson School Corporation will use Canvas to post E-learning lessons for each school/individual classroom in the district. We will also provide learning packets to students who do not have connectivity at home. These packets can be requested by contacting the school office by phone or filling out the Google Form request. Special education students, other than life skills students, will be provided the same work as grade level peers with modification from their special education teacher. Life skills students are being provided learning packets with specific directions for at home assistance. They are also sending home assistive technology devices such as switches and communication devices to assist in the completion of the work.

North Gibson School Corporation will be using a combination of E-learning Days and state approved waiver of school days. The schedule will be as follows:

- **Week of March 16, 2020:** 2 Days of E-learning will be posted by Wednesday, March 18, 2020 by 9:00 AM (Assignments are due by Monday, March 30, 2020)
- **Week of March 23, 2020:** Spring Break (No Additional E-learning Assignments)
- **Week of March 30, 2020:** 2 Days of E-Learning will be posted by Monday, March 30, 2020 at 9:00 AM (Assignments are due by Monday, April 6, 2020)
- **Week of April 6, 2020:** 2 Days of E-learning will be posted by Monday, April 6 at 9:00 AM (Assignments are Due by Tuesday, April 14, 2020)
- **Week of April 14, 2020:** 2 Days of E-Learning will be posted by

Tuesday, April 14 at 9:00 AM (Assignments are due by Monday, April 20, 2020)

- **Week of April 20, 2020:** Full Week of E-learning will be posted by Monday, April 20 at 9:00 AM (Assignments are due by Monday, April 27, 2020)
- **Week of April 27, 2020:** Full Week of E-learning will be posted by Monday, April 27 at 9:00 AM (Assignments are due by Monday, May 4, 2020)
- **Week of May 4, 2020:** Full Week of E-learning will be posted by Monday, May 4, 2020 at 9:00 AM (Assignments are due by Monday, May 11, 2020)

**\*\*\*\*\*All North Gibson Schools will have fulfilled the 160 day requirement on May 7, 2020. It is important that all E-learning is completed and submitted by Monday, May 11, 2020 and Learning Packets are returned to your student's school drop box location. Teachers will be reviewing and grading assignments in order to complete final grades during the week of May 11 through May 21.**

**2. Describe how your district communicates expectations for continuous learning implementation to 1.) students, 2.) families, and 3.) staff.**

We are communicating our learning plans for all students and families using School Messenger, School and District Facebook pages, and student and parent email using Harmony. Teachers are also communicating directly with students using Canvas messaging as deemed appropriate. We also have our learning plan posted and continuously updated on our website at [www.ngsc.k12.in.us](http://www.ngsc.k12.in.us). Other information, such as Grab and Go Food Service Information is posted on this website as well.

For staff, we are providing regular updates via email, video conferencing, and School Messenger. These updates include specifics on due dates for posting of assignments as well as state and local expectations for remote learning.

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**3. Describe student access to academic instruction, resources, and supports during continuous learning.**

Students are being provided lessons, instruction and support through Canvas. Teachers are supplying instructional support videos through direct upload to their Canvas pages. They are using Canvas conferencing, Zoom Conferencing, and other collaboration sites to hold virtual meetings with students as deemed appropriate.

Teachers are required to be available during regular working days and hours to respond to emails and other student/parent communication.

We are also using our learning subscriptions such as iReady, Brain Pop, IXL, Textbook Online Resources and others to provide learning opportunities for students.

**4. What equipment and tools are available to staff and students to enable your continuous learning plan? Please list.**

Grades 9-12: Students have 1:1 Chromebook devices

Grades K-12: Students are using their own devices to complete and submit lessons.

Any students who do not have connectivity at home can request learning packets in place of E-learning.

We also have placed school buses with Wifi throughout our district, especially in rural locations where high speed internet connectivity is not available.

**School Office Hours:** School offices will be open as follows:

- **Week of March 16:** Office open daily from 8:00 AM to 4:00 PM.

- **Week of March 30, April 6, April 14, April 20, April 27, May 4, May 11, and May 18:** Monday from 8:00 AM to 12:00 PM and Wednesday from 8:00 AM to 12:00 PM.
- **Office will be closed March 23–27 for Spring Break, April 10, and April 13.**
- **Each school office will have staff available to provide assistance each Wednesday from 4:00–6:00 PM on April 15, 22, 29, and May 6.**

While we will have individuals working in the offices during these hours, *the offices will be closed to the public*. We ask that anyone needing assistance please call your school office during the open office hours and they will provide assistance over the phone. For those students and parents who need Learning Packets, we ask that you please call the school office during open office hours. Office staff will then prepare a packet for pick-up during open office hours and have those items waiting for you in the entry area to the school office. If a parent is not able to pick-up packets during scheduled office hours, alternative options can be discussed.

**5. Describe how educators and support staff are expected to connect with students and families on an ongoing basis.**

Teachers are required to be available during regular working days and hours to respond to emails and other student/parent communication. They must be connecting and interacting with students through Canvas.

Teachers must check in with students weekly and continuously follow up with students who are not completing assignments in a timely manner.

Para professionals are assisting teachers in the development of lessons through copying of learning packets, and organization of learning packets for office based delivery methods.

School office hours are being utilized as demonstrated in item #4 to provide opportunities for our families to get assistance as needed.

**6. Describe your method for providing timely and meaningful academic feedback to students.**

Students are expected to submit E-learning lessons/Learning Packets weekly. Teachers are providing feedback to students in a timely manner through Canvas and Harmony. They are required to reach out each week to students who are not submitting assignments in a timely manner.

Administration is consistently sending updates and reminders to students and parents on a weekly basis through Harmony email, School Messenger and Social Media pages.

## **Section Two: Achievement and Attendance**

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**7. Does your continuous learning plan provide an avenue for students to earn high school credits? If so, describe the approach.**

All high school credit courses are continuing with standards based instruction through E-learning. Teachers are posting instructional videos, holding Canvas and/or Zoom conferences to assist students, and providing weekly feedback on submitted assignments. Teachers are being required to complete the instruction of priority standards by the last day of remote learning on May 7, 2020. They will then use May 8-21, 2020 to make direct contact with students who did not complete the assignments and finalize all grading. Any senior who is in need, will be provided additional E-learning opportunities beyond the school year to complete credits.

We will be offering a virtual summer school, which will be available to all students in grades 9-12 to assist with completion of credit requirements and to allow for credit recovery. We currently use Apex for summer school and credit recovery.

**8. Describe your attendance policy for continuous learning.**

For K-5 students, in order for a student to be counted as present, they must attempt the E-learning or Learning Packet for the day.

For 6-12 students, in order to be counted as present for the class period, they must attempt the daily E-learning/Learning Packet assignment.

Each individual classroom teacher is responsible for tracking assignment completion and recording daily attendance. They will then turn in daily attendance to the school office for recording in our Harmony student information system.

**9. Describe your long-term goals to address skill gaps for the remainder of the school year.**

Students who have previously been determined as in need of intervention, either through Title I or Special Education Services, are being provided services to meet their individual needs through accommodations and additional support contact from special education and Title I teachers.

General education teachers, through evaluation of completed work, will continue to make direct contact via email or video conferencing to provide assistance to students who are struggling with the content of the individual lessons. Students who are not completing work at all, or in a timely manner, are being contacted regularly by the classroom teacher.

For the start of the 2020-2021 school year, teachers will begin the year addressing skills gaps created by the extended closure and loss of instructional days. We will evaluate the need for this through teacher review of scope and sequencing guides for each grade level or course, review of completed assignments, and beginning of year assessments.





## Section Three: Staff Development

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### 10. Describe your professional development plan for continuous learning.

North Gibson has identified certified teachers who are support for technology integration. These individuals are the points of contact for Canvas and other E-learning needs. Administration will continue to supply resources for distance learning provided by IDOE and other district vendors such as Canvas, iReady, and others.

Administration is holding frequent Zoom or Google Hangout meetings with teachers to provide opportunities for continuous feedback to guide the additional professional development planning during the closure.

**Once you have completed this document, please complete this [Jotform](#) to share some additional data points and submit your Continuous Learning Plan link. Submission is required by April 17.**